



REA Board Meeting Minutes

March 17, 2015 - 6:00 p.m.

In Attendance: Krista Zizzo, Amy Stuart, Deborah Lemmer, Cari Hinton, Amy Bass, Elise Bratz, Kerry Trietley

1. Welcome

Meeting called to order at 6:12 p.m.

2. Event Update: Life is Art - wrap up and feedback (Amy Bass & Elise Bratz)

Krista thanked Amy & Elise for a wonderful evening and presented a token of appreciation! Drum roll please... LIA 2015 is proud to have raised \$70,073.00 (minus expenses put us at about \$60K). Krista asked Amy & Elise for a list of all volunteers. Some discussion took place about reserving Kirk Hall for March 5, 2016 because Gary (the auctioneer) is available that date but is booked the following weekend. **[Action item]**: Cari will look into when the CRMS/CVHS Shamrock Shindig will take place next year because it is believed that they will have rights to Kirk Hall on March 5 based on their 2015 Kirk Hall reservation.

3. Event Update: Teacher Appreciation (Kerry Trietley)

First meeting took place this morning. There was a good turnout. The committee has decided on a super hero theme. The tradition of Tuesdays in May will continue. The committee would like to tie the super hero theme into either the Circle of Courage or, the Character traits. The committee would like to do a teacher board and ask the teachers to share "super hero moments". Each teacher will get a t-shirt that reads, "Teaching is my super power!" Teachers and students would be encouraged to wear super hero t-shirts to school. The first week in May will include decorating doors and Noodles for lunch. The second week will include breakfast and smoothies with a "power pack" that has an energy bar, etc. inside. The committee would like to have the massage therapist in the teacher lounge again. Deborah recommended massage after school rather than lunch time. The third week will include Lost Coffee again with a healthy snack bar during lunch through the afternoon. The fourth and final week will include end of year gifts in addition to student thank you notes and a coffee bar in the lounge. Throughout the month the committee would like to do something in the hallway way, the lounge, an announcement on marquee, and posters on doors. The committee would also like to purchase a flag for in front of the school. After some discussion around the idea, Cari motioned to purchase a Teacher Appreciation flag at a cost not to exceed \$200. Deborah seconded motion. All in favor. None opposed. In addition, there will be a cash jar at the front desk for change for coffee. There was also some discussion about having a table at pickup and/or drop off to collect change for coffee as well. Kerry will get information to Andrea for the electronic newsletter. Deborah reminded Kerry to include all staff. Kerry asked about parents using PayPal accounts to collect monetary donations for end of year teacher gifts. Everyone felt like it would be an individual crew parent decision. **[Action item]**: Krista will get some t-shirt contacts to Kerry. Deborah shared that teachers love teacher appreciation and that it makes a difference.

4. Parent Open Forum

5. Principal's Report

6. Officer Reports

- a. **President**
 Krista purchased mani/pedi certificates for \$70 for Amy and Elise in appreciation of their hard work on Life is Art. Deborah motioned to reimburse Krista for this expense. Amy seconded the motion. All in favor. None opposed.
 Krista is still working on the REA newsletter as well as a guide for this year's student portfolio presentations.
- b. **Vice President**
- c. **Treasurer**
- d. **Secretary** – February minutes were presented. Krista moved to approve the February minutes. Amy seconded. All in favor. None opposed.

6. New Business

- a. **Artist's Edition** – An email thread which began on March 18 from Krista Zizzo, stated, "Diane Sparks has asked if she can get \$20 gift cards for Ms. Pam, Mr. Kenny, Ms. Lisa and Ms. Chelsea for the extra time they put in to make the "Artists' Edition" a success, for a total of \$80." Krista motioned to allocate \$80 for gift cards. Amy Stuart seconded the motion. Brian and Cari are both in favor. None opposed. **[Action item]**: Amy will loop back to Diane for any feedback she'd like to share. Krista asked Amy to share with Diane that it was a nice event and we appreciate her work.
- b. **End of School Year activity/party** – Suzi Rush would like to know if we would like to have Kona Ice again. The Kona Ice truck has changed hands. Krista remembers that we would pay \$450 in the past. Krista suggested that we might look at spending \$900 without the "crew" parent discount. Krista asked what the teachers might like. **[Action item]**: Deborah will ask staff and students if they have ideas about what and when. **[Action item]**: Krista will let Suzi know that we will follow up with her.

7. Old Business

- a. **Box Tops**: Krista followed up with our Boxtops Chair Kristen Gerstner. She will be collecting box tops before the end of the year.
- b. **Appreciation Gifts** for REA Leads
 They will hopefully be delivered over Spring Break. The REA Board will distribute them after school a day or two in April. Krista is waiting to hear back from the company about the logo. **[Action item]**: Krista will let us know when we can put a table out during pick up.
- c. **Spring Crew Wear** – Amy has talked to Melissa. She is willing to take this project on but has been tied up with Life is Art. **[Action item]**: Amy will let us know if anything can be done before school is out.
- d. A new batch of **Nalgene water bottles** will be received to sell after Spring Break.
- e. **Gear Swap**. Karen suggested the same challenges.
- f. **Officer Elections**
 Suggested Timeline:
 - March 26 and April 9 school newsletters - solicit nominations
 Amy suggested that Melissa England is interested in joining the board. The board nominated Amy Stuart, who has accepted. Krista will contact Melissa England to let her know that the board has also nominated her in hopes of her acceptance. We will continue to collect nominations through April 9. Without further nominations, we will not need to hold a vote. Otherwise, we will not hold a vote.
 - April 16 school newsletter - attach ballots (due in 1 week) -- send home paper copy, too
 - April 23 school newsletters - ballots are due by tomorrow
 - April 25 (or weekend) - count ballots
 - April 30 school newsletter - announce new board member(s)
 - --meet informally with new board member(s) during this time --
 - May 18 REA meeting - determine officer positions
 - June "old and new" transition/celebration meeting - date TBD

8. Committee Updates

- a. **Upcoming Community Nights**
 Cold Stone Creamery: Wednesday, May 6 from 1-4pm (same day as Portfolios). Krista will ask if it can be extended to 5pm.
- b. **New "Leads" Needed**
 - Community Nights Chair
 - Gear Swap

- Others? **[Action item]**: After Spring Break we should ask this year's leads if they will be returning so we have a complete list of our needs.

9. Adjournment

Krista motioned to adjourned the meeting at 8:45 p.m. Cari seconded the motion. All in favor. None opposed.

Our next meeting is Tuesday, April 21 at 7:00 p.m. (following SAC).

10. Teacher Appreciation: Additional Funds Requested

An email thread which began on April 9 from Krista Zizzo stated, "Kristen DeBeer and Kerry Trietley have firmed up their budget for Teacher Appreciation Month and have requested additional funds. The expenses that this covers include:

- 50 t-shirts and lunch totes = \$600
- "feather flag" for front of school = \$125
- tips for massage therapist to come to school (for free) = \$50
- \$25 cushion/overage"

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On April 9, Krista wrote, "I move that we approve up to \$800 for Teacher Appreciation Month expenses." Amy Stuart seconded the motion. Deborah, Cari and Brian are all in favor. The motion passes unanimously. All in favor. None opposed.

11. REA Board Nominations and Elections

An email thread which began on April 15 from Krista Zizzo stated, "Our nominations window closed on Friday and I waited until Monday to see if there were any nominations submitted to the front desk for our two open Board positions. There were none, so our two board-nominated candidates can be elected by "acclamation," or a vote of the current board members. Both Amy Stuart and Melissa England have accepted nominations for the positions, which carry two-year terms."

On April 15, Krista wrote, "I move that we elect Amy Stuart and Melissa England to two-year terms as members of the REA Board of Directors." Cari seconded the motion. Brian and Deborah are both in favor. The motion passes unanimously. All in favor. None opposed.